

MISSION STATEMENT: “The City of Mound, through teamwork and cooperation, provides, at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.” “The Dock and Commons Commission is an advisory body to the City Council. One of the Commission’s functions is to hold public hearings and make recommendations to the City Council. The City Council makes all final decisions on these matters. Mound Ordinances require that certain documents and information be included in applications. The Docks and Commons Commission may postpone consideration of an application that is incomplete and may for other reasons postpone final action on an application. For each agenda item, the Commission will receive reports prepared by the City Staff, open the hearing to the public, and discuss and act on the application.”

NOTE: COMMISSIONERS WILL BE CONTACTED BY STAFF PRIOR TO THE MEETINGS TO ASSESS ATTENDANCE. FAILURE TO RESPOND BY NOON ON THE DAY OF THE SCHEDULED MEETING WILL BE CONSIDERED AN ABSENCE AND MAY RESULT IN CANCELLATION OF THE MEETING DUE TO LACK OF A QUORUM. RSVP: Kevin Kelly @ 952-472-0613 or kevinkelly@cityofmound.com

DOCK AND COMMONS COMMISSION
6:00 P.M. Meeting at Mound City Council Chambers
5341 Maywood Road

Thursday, September 19, 2024

AGENDA

	Pages
1. Approval of Agenda	
2. Approval of March 21, 2024 Regular Meeting Minutes	1-5
3. Comments and suggestions from citizens present (No more than 3 minutes allowed per speaker)	
4. Cardinal Lane ROW Project	6-16
5. Completion of 2024 Brighton Rip Rap Project – Cost Shares	17-18
6. Dock Fund Budget	19-28
7. Reports: <ul style="list-style-type: none">- City Council Representative- Staff- Commissioners	
8. Adjourn	

MOUND DOCKS AND COMMONS COMMISSION MINUTES
March 21, 2024

The Mound Docks and Commons Commission met on Thursday, March 21, 2024, at 7:00 p.m. in the City Council Chambers of the Centennial Building at 5341 Maywood Road in Mound.

Present: Chair Derrick Hentz, Vice Chair Dave Olson, Commissioners Heidi Peterson, James Vettel and Jesse Jensen and Representative Kevin Castellano

Absent: None

Others Present: Administrative Services Coordinator/City Clerk Kevin Kelly, Barry Blievernicht, Dock Inspector, Erin Wombacher, Joan Lundeen and Michael Blood.

Derrick Hentz called the meeting to order at 7:00 p.m.

1. Approval of Agenda

MOTION, by Hentz, seconded by Peterson, to approve the agenda. All voted in favor. Motion carried.

2. Approval of Meeting Minutes – January 18, 2024

John Verkennes who spoke during the public comments portion of the meeting questioned the meeting minutes as presented. The DCC briefly discussed the commentary and chose to not alter the meeting minutes which were submitted.

MOTION, by Hentz, seconded by Vettel, to approve the minutes from the January 18, 2024 DCC Meeting. All voted in favor. Motion carried.

3. Comments and suggestions from citizens present

No one came forward

4. Wait List Lottery

Commissioners Jensen and Hentz pulled name tags and Vettel recorded the order of the names drawn: The order of names and position at the end of the wait is as follows:

2024 Mound Dock Program Wait List Lottery Results			
1	Weed, Aaron	18	Myers, Eric
2	Boehm, Braiden	19	Prouty, Cullen
3	Jasper, Elise	20	Cocci-Stacy, John & Arria
4	Fredrickson, Christian	21	Grosskopf, Michael
5	Robinson, Lisa	22	Tomcheck, Lauren
6	Ahmed, Javaier	23	Sharp, Silas

7	Hutchson, Sharon	24	Hutchson, John
8	Wenzlick, Julianne & Matthew	25	Jaworski, Nicholas
9	Lee, Justin	26	Wolke, Josh
10	Bock, Matt	27	Japs, Ryan
11	Kaoide, Summer	28	Kroupa, Marcos & Jennifer Glaws
12	Urbonaviciute, Germante & Stonys, Romas	29	Nagel, Christopher
13	Jablonksky, Dean	30	Lange, Andrew
14	Olson, Ryan & Vivas, Kathleen	31	Cordahl, Chris
15	Mistral, Ariane	32	Sorem, Ron
16	Terwalt, Peter	33	Thon, Stephen
17	Swanson, Connor	34	Oellerich, Kelly

5. Cardinal Lane Right of Way Presentation

Erin Wombacher, of the Harrison's Bay Association (HBA), 1701 Gull Lane, said the HBA is a group of residents improving the water quality of Harrisons Bay. Wombacher said one of the programs the HBA promoted last year was the use of and sale of rain barrels and again this year to improve the water quality improvement of the lake. Wombacher said the HBA is looking to partner with the City to be part of the solution for water quality. Wombacher said the HBA has received a \$25K grant from Hennepin County (HC) to put in two rain gardens to catch sediment before entering the lake. Wombacher said the HBA has selected two sites as best locations; Apple Lane and Cardinal Lane which would be the most effective areas to catch sediment. Wombacher added that the Apple Lane project is in progress and will be completed this spring.

Wombacher said the HBA has a goal to complete one more rain garden project before the end of 2024. Wombacher said Cardinal Lane was selected for the second rain garden. Wombacher said when the walking path was added to Cardinal Lane this created a situation which caused more run off. Wombacher said the neighbors call the runoff "Cardinal Creek" and it is bringing sediment through the runoff into the lake. Wombacher said their engineer has estimated the runoff at Cardinal Lane has caused 850 pounds of suspended solids entering the lake. Wombacher said HC determined there has been eight feet of erosion over the last three to four years.

Kelly said there has been significant erosion of the shoreline at Cardinal Lane. Kelly said the walking path was put in to provide access to non-abutting commons dock as the area had become nearly inaccessible over the years.

Wombacher said this would be a good opportunity to resolve the runoff issue and to remove the diseased Ash trees in the area and on the shoreline. Wombacher added that if the HBA tried to put in a garden right now it wouldn't survive as it wouldn't hold due to the runoff.

Wombacher said the HBA goal is to benefit the lake and partner with the City. Wombacher said there is \$12K in grant funds left for the rain garden but would like the addition of a sump at the end of Cardinal Lane to collect the sediment in the runoff before it enters the lake.

Wombacher presented a list of activity of the proposed partnership with the City:

- Remove Ash Trees
- Shoreline Restoration
- Repair damage done by walkway
- Put in the Sump

Wombacher said the HBA would hire a landscape contractor to do the rain garden prep with the HBA members and residents putting in the rain garden.

Wombacher said the project will become more expensive over time. Wombacher added the grant is specifically to put in a rain garden and there is only one year left to put in a rain garden.

Peterson and Castellano wondered where the sump sediment and water go to. Wombacher said the sump was something which was needed according to their engineer.

Peterson asked what the walking path was made of. Castellano said he visited the site and said the path was made with patio stones and class V gravel. Wombacher said Concept Landscaping provided a quote of \$7,500 for 30' of rip rap at Cardinal Lane.

Jensen asked what the total cost of project will be. Wombacher said she didn't have those numbers but said the Apple Lane project cost has been \$13K.

Wombacher said the HBA is looking for the City to put in the sump and take on the expense of the rip rap along with taking out the diseased Ash trees.

Vettel said is the \$12K for the rain garden only or for other areas like the sump and what does the City have to do for the project.

Kelly said if the HBA could itemize out the costs of the project that would be helpful. Kelly wondered about the removal of the Ash Trees as an expense in the list of items the HBA would like to be accomplished at Cardinal Lane. Wombacher said it was due to their being listed as diseased. Kelly said the City is not taking down all diseased Ash as there are too many and are assessed for removal on proximity to infrastructure and other factors. Kelly said the Dock Fund has already had \$7 or 8K in tree removal expenses already in 2024 out of a budget of \$60K. Kelly said the City engineer should be involved in processing stormwater management at the site.

Castellano said you can see the wash out area of the shoreline. Castellano said the HBA should get a cost summation of what is needed to deal with the runoff.

Castellano said the Cardinal Lane Right of Way and Commons are City property and should be fixed. Castellano said the HBA should provide options to the City and figure out the project cost. Castellano said it is City property which needs to be improved and the funds should come out of the dock fund.

Peterson asked if the HC grant could be extended. Wombacher said the grant is for a two-year period.

Jensen said the HBA should put together a proposal for the project with the costs estimated and what is done and do the job in phases.

Castellano said the HBA is offering up a solution to help maintain city property and the City should be thankful for it.

Kelly said the City Council wasn't too receptive when the HBA presented the sump and rain garden proposal at a meeting last season.

6. 2024 Brighton Commons Rip Rap Project

Kelly said the three abutting property owners have chosen a vendor, Concept Landscaping, for the project. Kelly added there is not a start date at the present time.

Kelly said the two of the properties, 2927 and 2933 Cambridge Lane are going with the fitted rip rap and 2945 Cambridge is going with tumbled rip rap. Kelly said the goal of the rip rap cost share is to protect the shoreline.

Kelly said the market for field stone is not expected to decrease. Kelly said he had a conversation with a shoreline restoration contractor recently who said their field stone provider is going 50 miles north of their usual area to get product.

Kelly said this was an update on the project as it was approved at the January DCC Meeting which included setting the City cost share of \$142.00 a linear foot. Kelly added he will reach out to the other abutting properties along Brighton Commons with information on the rip rap cost share process.

7. Meeting Start Time Change

Kelly said he briefly mentioned the start time change at the last DCC Meeting. Kelly said the City Council voted to change the start time of Council Meetings to 6:00 p.m. Kelly said the first meeting with the 6:00 p.m. start time will be the May 28th Council Meeting. Kelly said he mentioned the change in start time in the staff comments at the end of the meeting and asked for the DCC's input on the time change. The members of the DCC discussed the time change and all said the 6:00 start time would work out. Kelly said Commission Member Dave Olson is not in attendance but he did not voice any opposition to the time change during the January DCC Meeting.

MOTION, by Vettel, seconded by Castellano, to approve the start time of the Docks and Commons Commission meeting from 7:00 p.m. to 6:00 p.m. starting with the September 21, 2024 DCC Meeting. All voted in favor. Motion carried.

8. Reports

Castellano reported that the City received \$959K from the Federal Government with the funds going toward the water treatment plant project. Castellano said Council Members attended Day at the Capital and advocated for funding for the treatment plant with state legislators.

Peterson asked Castellano about the controversy over the Eli Hart Playground (EHP) at Surfside Park. Castellano said there was information people were passing around which wasn't accurate regarding the size of the playground. Castellano said the new playground will be a little bit larger than the current playground. Castellano said there were two sets of stakes in Surfside Park which marked the location of the playground which caused confusion. Castellano said the EHP orientation was changed to bring it closer to the parking lot and beach which allows for better use of green space.

Castellano said Spirit of the Lake Festival Committee Members had the opportunity to look over the plans for the EHP and they said the festival is going to fit into the park and are happy with the layout of the EHP.

9. Adjourn

MOTION, by Peterson, seconded by Jensen, to adjourn the meeting at 8:09 p.m. All voted in favor. Motion carried.



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MEMORANDUM

Date: September 19, 2024

To: Docks and Commons Commission

From: Kevin Kelly, Administrative Services Coordinator

Subject: Harrison Bay Association – Cardinal Lane Project

The Harrisons Bay Association (HBA) has provided the presentation document regarding their request for City financial assistance to address the erosion of the shoreline and the sediment runoff from Cardinal Lane into Harrison's Bay.

End of Street Rain Gardens

Mound Dock Commission

Sept 19, 2024



HBA water quality goals

- Inspire lakeshore residents and neighbors to protect and improve water quality by landscaping to help reduce run-off and keep the pollutants out of the bay.
- Harrisons, West Arm and Jennings are MPCA impaired waters.
- Stormwater run-off is #1 lake pollutant.

HBA water quality goals

- Leverage our Hennepin Good Steward Grant Funds \$25,000
- Implement 2-3 rain garden / shoreline buffer projects
- Partner with City
- Implement pre-treatment solutions for removal of sediment.
- Installation must be completed in a two-year time frame (March 2025).
- Provide water quality educational content / host events for residents.
 - On site signage
 - Educate people about best practices in rain garden design, planting and maintenance.
 - Hands-on educational planting workshops
 - Website content
 - Rain barrel distribution programs

Completed rain gardens



Overland Lane

Completed June 2022



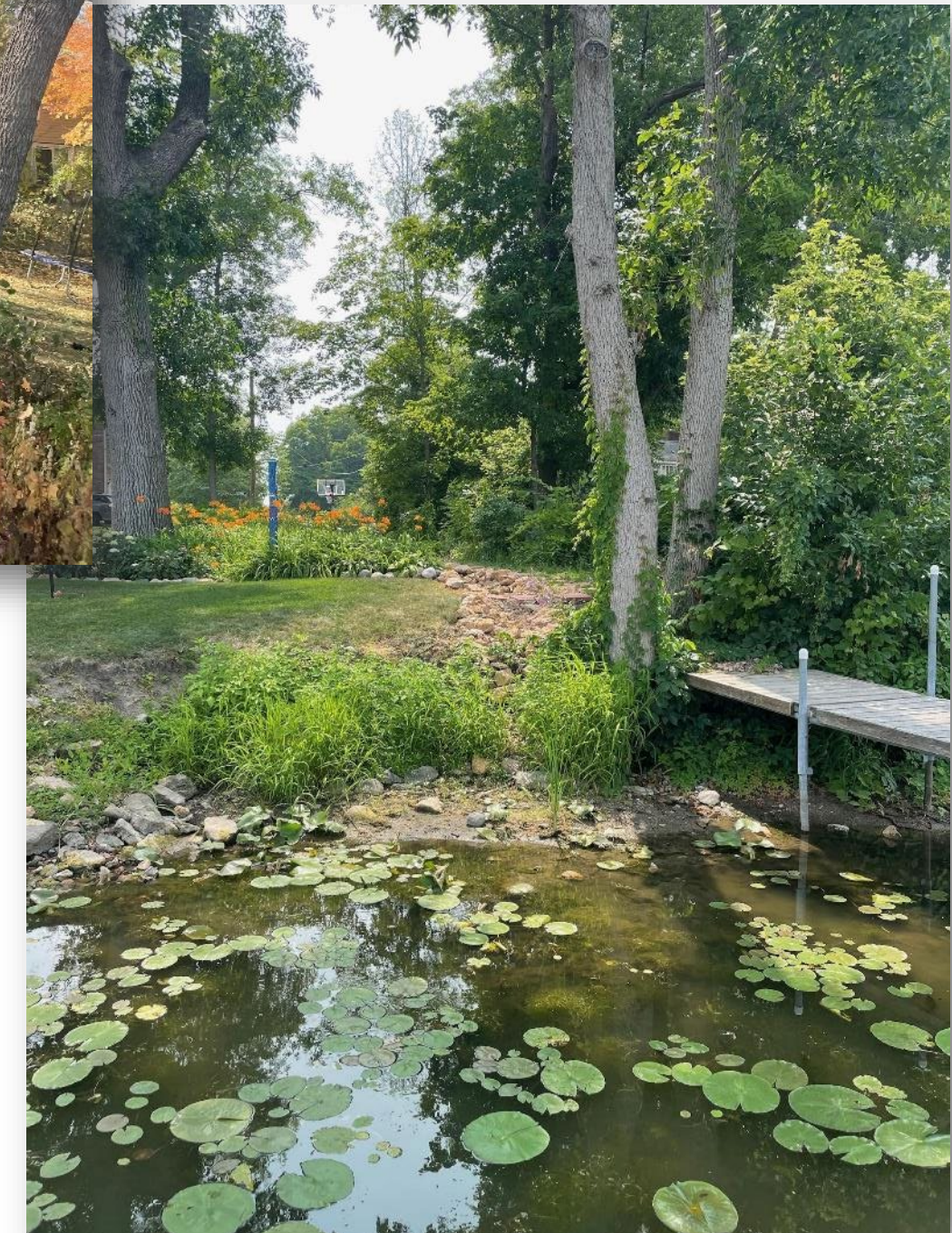
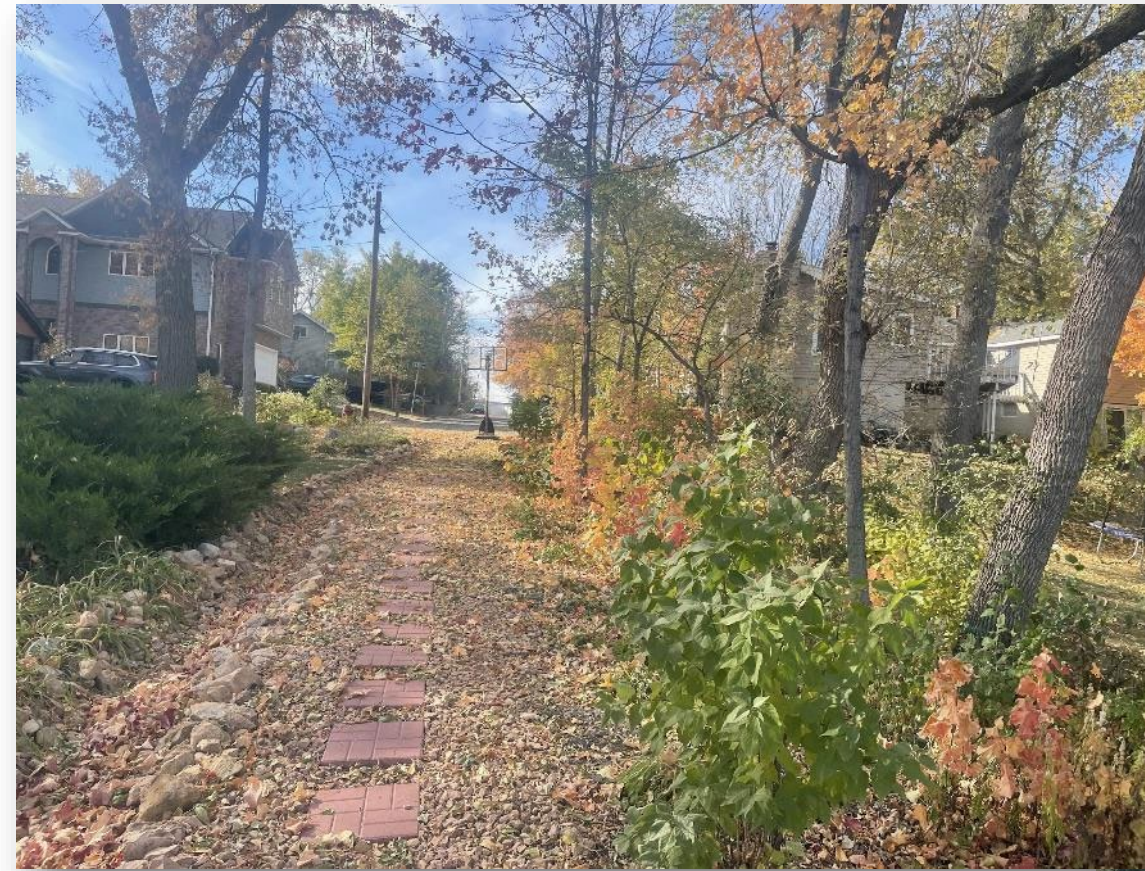
Apple Lane

Completed May 2024



Cardinal Lane issues

- Shoreline erosion
 - Began in 2020 (city project)
 - Planned removal of ash trees (EAB infested) will cause further erosion.
- Significant street sediment
- Infiltration is hampered by existing rock and underlayment.



Solution	Reductions w/ RG & bank restoration					
	Runoff Volume		TSS/yr		TP/yr	
	(cu-ft)	(%)	(lbs)	(%)	(lbs)	(%)
Rain Garden	18,424	40.2%	281.1	41.6%	0.68	37.1%
Shoreline Stabilization			850.0		0.68	
Total Reductions =	18,424	40%	1,131.1		1.4	

TSS: Total suspended solids; TP: Total phosphorous ₁₁

To-date:

- HBA consulted with city engineers and public works manager at site.
 - Changed sump pre-treatment to a snow garden to capture sediment.
 - Will require routine clean out by City.
- EAB infested trees are scheduled for removal.
 - Rip rap required to prevent further erosion / collapse.
 - Will improve safety and open up commons dock access.
- Located end of street boundaries.
 - Lot lines show rip rap will span 40 feet.



Current Cost Estimates



Activity	Responsible	Cost
Hire landscape professional to excavate / amend soil / install boulders	HBA	\$16,200
Removal / haul trees / excavated rock / scrub vegetation	City	City truck & labor
Tree replacement / rain garden plants / turf	HBA	\$4,750
40-feet of rip rap to secure shoreline (require updated quotes)	Dock Commission Budget	\$10,000 - 15,000

Cost Breakdown

HBA (Good Steward Grant + external fundraising)

\$20,950

City of Mound / Dock Commission

\$10k - \$15k

Considerations

- Without the support of the Dock Commission:
 - HBA will consider this project over and will inform the HBA membership and homeowners on Cardinal lane as such. We will consider the issue the City's.
 - HBA will return remaining Hennepin County funds.
- Dock Commission partners with HBA:
 - Commits up to \$15,000 to support the installation of rip rap at Cardinal Lane.
 - Improve commons access for Cardinal Lane.
 - Fulfill community's and City's goals of safe-guarding water quality and "our special quality of life feature only our community can offer on this scale."
 - Provide one commission member as HBA point person during the project.

Timeline

- September 30, 2024 – Deadline for commitment from Dock Commission.
- October 9, 2024 – Present / request support from the Lions
 - HBA also in contact with Scouts and Westonka Environmental Club
- October 22, 2024 – Receive / confirm approval from City Council at monthly meeting.
- November 2024
 - Submit to Hennepin County for grant extension approval.
 - If additional funds are needed, apply to Hennepin County for additional grant funds.
- Winter 2024-25 - Install rip rap
- Spring 2025 – Excavation and rain garden installation

End of Street Rain Gardens

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MEMORANDUM

Date: September 19, 2024

To: Docks and Commons Commission

From: Kevin Kelly, Administrative Services Coordinator

Subject: 2024 Brighton Group Rip Rap Project

The 2024 Brighton Rip Rap cost share project was completed. Two of the three abutters who were part of the initial 2024 Brighton Group agreed to the upgraded rip rap on the Commons. These properties are 2933 and 2927 Cambridge Lane. The abutting property owner of 2945 Cambridge decided to not go ahead with the project. They will be offered the opportunity to take part in future rip rap projects.

Concept Landscaping the chosen contractor did an excellent job on the project. I have attached two photos of the work in progress.





MEMORANDUM

Date: September 19, 2024

To: Docks and Commons Commission

From: Kevin Kelly, Administrative Services Coordinator

Subject: 2025 Dock Fund Budget & License Fees

Staff recommends waiting until the November 21st DCC Meeting to finalize whether to change to dock program fees this year as rates were increased in 2024. Dock Program license fees were increased in order to maintain fund balances due to anticipated new expenses mainly from tree removal on the dock program public lakeshore. Maintaining the fund balance would be necessary to cover the expense of dock program assets due to a catastrophic loss of dock program infrastructure.

The main budget areas which impact the unpredictability of the fund balance are as follows:

- The 2024 Emerald Ash Borer and other diseased tree removal costs have come in thus far as budgeted. Staff have estimated an expense of \$50K through end of September based on receipts received and one large outstanding expense pending. The 2024 Capital Outlay line item for tree removal was budgeted at \$60K. The 2025 Dock Fund budget for tree removal is set at \$63K.
- The new four-year contract for Multiple Slip Installation and Removal is out for bids. The contract is set to begin in 2025 and the deadline for submittal is November 8th and will be awarded at the November 21st DCC Meeting. Staff expect this cost to increase. RFQ's have been sent out to eight contractors.
- \$35K has been allocated for Capital Projects (mainly the rip rap of Brighton Commons) for both 2024 and 2025 each. Staff will canvass Brighton Commons abutting property owners about a continuation of the rip rap cost share program which began in 2023. This line item is not a guaranteed expense in 2025 but will be determined by interest by the Brighton Commons abutters.

Staff have included two budget scenarios with this memo. The first is the Dock Fund with no fee increase and a year end fund balance of \$245K and the second which follows the Ehlers Financial Plan which increases fees by 12.5% and projects a fund balance of \$272K.

Long-term Financial Plan/Dock Fee Increase Proposal:

	Current Fee	Proposed 2025 Fee
Multiple Slip	\$575	\$650
Dock Location	\$400	\$450
Extra Watercraft	\$170	\$190
Wait List	\$30	\$35

The greatest unknown budget item continues to be tree removal expenses. There has been significant tree removal activity in commons areas around Harrison's Bay in 2024. Staff will attempt to get a better picture of future removal costs by conducting a limited tree inventory on dock program property.

The other two large budget areas, the 2025 Rip Rap Brighton Cost Shares and the In and Out Contract as stated above will be addressed in November. Dock Administration will reach out to abutters along Brighton Commons to assess their interest in 2025 and future projects.

Dock Fund license fees will be finalized with DCC input during City Fee Statement discussion and decision by the City Council will be made at the December 2024 City Council Meeting.

Account Number	Description	2021 Actual	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget	2025 Proposed	Percentage Change
Commons Docks									
281-45210-34725	Dock Permits	167,858	175,000	182,025	180,000	181,015	202,000	202,000	
281-45210-34745	Wait List Fee	4,545	4,000	4,859	4,800	4,920	7,400	7,400	
281-45210-36200	Miscellaneous Revenues	-	100	100	-	133	-	-	
281-45210-36210	Interest Earnings	448	1,000	4,319	-	15,800	-	-	
	TOTAL REVENUES	172,851	180,100	191,303	184,800	201,868	209,400	209,400	0.00%
Commons Docks									
281-45210-101	F T Empl Regular	35,500	45,000	45,000	55,000	55,000	60,000	63,600	
281-45210-103	Part-Time Empl Inspector/Parks	17,033	26,448	21,440	31,448	26,473	36,028	35,570	
281-45210-151	Worker s Comp Insurance Prem	-	300	-	75	83	86	89	
	Payroll Related	52,533	71,748	66,440	86,523	81,556	96,114	99,259	3.27%
281-45210-200	Office Supplies	-	100	33	100	-	100	100	
281-45210-202	Duplicating and copying supply	260	200	279	200	252	300	300	
281-45210-210	Operating Supplies	756	2,500	2,292	2,500	-	3,500	3,500	
281-45210-212	Motor Fuels	1,000	1,000	1,000	1,000	1,000	3,125	1,500	
281-45210-220	Equip. Parts, Repair/Maintenance Supply	3,477	2,000	8,578	2,000	1,821	2,500	2,500	
281-45210-300	Professional Svcs - Dock Inspection App	3,474	-	-	-	5,411	-	2,500	
281-45210-301	Auditing and Acct Services	1,014	1,200	1,256	1,300	1,369	1,300	1,400	
281-45210-305	Medical Services	174	-	-	-	-	-	-	
281-45210-307	Admin/Finance/Computer Chgs	8,652	8,700	8,961	9,230	9,230	10,153	10,660	
281-45210-315	Service Charges	197	400	-	400	-	200	200	
281-45210-322	Postage	333	500	339	500	414	500	500	
281-45210-328	Employment Advertising	414	-	-	-	-	-	-	
281-45210-331	Use of personal auto	241	300	215	300	211	300	300	
281-45210-351	Legal Notices Publishing	85	500	50	500	-	100	100	
281-45210-361	General Liability Ins	1,902	2,019	2,301	1,000	1,037	2,665	1,500	
281-45210-381	Electric Utilities	375	500	375	500	650	625	625	
281-45210-383	Gas Utilities	563	900	563	900	500	1,000	750	
281-45210-384	Refuse/Garbage Disposal	500	500	225	500	500	750	750	
281-45210-400	Repairs & Maintenance-Dock Rehab	313	10,000	625	10,000	11,438	10,000	12,000	
281-45210-404	Machinery/Equip Repairs/Maint-Stairways	1,250	1,500	1,438	1,500	1,500	6,125	5,225	
281-45210-430	Miscellaneous	-	500	-	500	-	-	-	
281-45210-431	Meeting Expense	63	330	63	330	63	65	65	
281-45210-433	Dues and Subscriptions	38	85	38	85	38	40	40	
281-45210-434	Conference & Training	375	375	375	375	375	400	400	
281-45210-439	LMCD	5,908	6,000	5,905	6,000	5,908	6,000	6,000	
281-45210-440	Other Contractual Services - In & Out	26,817	18,000	27,003	18,000	19,720	22,000	24,000	
281-45210-500	Capital Outlay - Parks Equip/FA	11,638	30,000	-	30,000	34,200	35,000	35,000	
281-45210-533	City Tree Removal	-	5,000	6,240	5,000	61,325	60,000	63,000	
	TOTAL EXPENDITURES	122,352	164,857	134,594	179,243	238,518	262,862	272,174	3.54%
	CHANGE IN FUND BALANCE	50,499	15,243	56,709	5,557	(36,650)	(53,462)	(62,774)	
	BEGINNING FUND BALANCE	291,433	341,932	341,932	398,641	398,641	361,991	308,529	
	INCREASE / (DECREASE) IN FUND BALANCE	50,499	15,243	56,709	5,557	(36,650)	(53,462)	(62,774)	
	ENDING FUND BALANCE	341,932	357,175	398,641	404,198	361,991	308,529	245,755	

		2021	2022	2022	2023	2023	2024	2025	Percentage
Account Number	Description	Actual	Budget	Actual	Budget	Actual	Budget	Proposed	Change
Commons Docks									
281-45210-34725	Dock Permits	167,858	175,000	182,025	180,000	181,015	202,000	226,860	
281-45210-34745	Wait List Fee	4,545	4,000	4,859	4,800	4,920	7,400	8,685	
281-45210-36200	Miscellaneous Revenues	-	100	100	-	133	-	-	
281-45210-36210	Interest Earnings	448	1,000	4,319	-	15,800	-	-	
	TOTAL REVENUES	172,851	180,100	191,303	184,800	201,868	209,400	235,545	12.49%
Commons Docks									
281-45210-101	F T Empl Regular	35,500	45,000	45,000	55,000	55,000	60,000	63,600	
281-45210-103	Part-Time Empl Inspector/Parks	17,033	26,448	21,440	31,448	26,473	36,028	35,570	
281-45210-151	Worker s Comp Insurance Prem	-	300	-	75	83	86	89	
	Payroll Related	52,533	71,748	66,440	86,523	81,556	96,114	99,259	3.27%
281-45210-200	Office Supplies	-	100	33	100	-	100	100	
281-45210-202	Duplicating and copying supply	260	200	279	200	252	300	300	
281-45210-210	Operating Supplies	756	2,500	2,292	2,500	-	3,500	3,500	
281-45210-212	Motor Fuels	1,000	1,000	1,000	1,000	1,000	3,125	1,500	
281-45210-220	Equip. Parts, Repair/Maintenance Supply	3,477	2,000	8,578	2,000	1,821	2,500	2,500	
281-45210-300	Professional Svcs - Dock Inspection App	3,474	-	-	-	5,411	-	2,500	
281-45210-301	Auditing and Acct Services	1,014	1,200	1,256	1,300	1,369	1,300	1,400	
281-45210-305	Medical Services	174	-	-	-	-	-	-	
281-45210-307	Admin/Finance/Computer Chgs	8,652	8,700	8,961	9,230	9,230	10,153	10,660	
281-45210-315	Service Charges	197	400	-	400	-	200	200	
281-45210-322	Postage	333	500	339	500	414	500	500	
281-45210-328	Employment Advertising	414	-	-	-	-	-	-	
281-45210-331	Use of personal auto	241	300	215	300	211	300	300	
281-45210-351	Legal Notices Publishing	85	500	50	500	-	100	100	
281-45210-361	General Liability Ins	1,902	2,019	2,301	1,000	1,037	2,665	1,500	
281-45210-381	Electric Utilities	375	500	375	500	650	625	625	
281-45210-383	Gas Utilities	563	900	563	900	500	1,000	750	
281-45210-384	Refuse/Garbage Disposal	500	500	225	500	500	750	750	
281-45210-400	Repairs & Maintenance-Dock Rehab	313	10,000	625	10,000	11,438	10,000	12,000	
281-45210-404	Machinery/Equip Repairs/Maint-Stairways	1,250	1,500	1,438	1,500	1,500	6,125	5,225	
281-45210-430	Miscellaneous	-	500	-	500	-	-	-	
281-45210-431	Meeting Expense	63	330	63	330	63	65	65	
281-45210-433	Dues and Subscriptions	38	85	38	85	38	40	40	
281-45210-434	Conference & Training	375	375	375	375	375	400	400	
281-45210-439	LMCD	5,908	6,000	5,905	6,000	5,908	6,000	6,000	
281-45210-440	Other Contractual Services - In & Out	26,817	18,000	27,003	18,000	19,720	22,000	24,000	
281-45210-500	Capital Outlay - Parks Equip/FA	11,638	30,000	-	30,000	34,200	35,000	35,000	
281-45210-533	City Tree Removal	-	5,000	6,240	5,000	61,325	60,000	63,000	
	TOTAL EXPENDITURES	122,352	164,857	134,594	179,243	238,518	262,862	272,174	3.54%
	CHANGE IN FUND BALANCE	50,499	15,243	56,709	5,557	(36,650)	(53,462)	(36,629)	
	BEGINNING FUND BALANCE	291,433	341,932	341,932	398,641	398,641	361,991	308,529	
	INCREASE / (DECREASE) IN FUND BALANCE	50,499	15,243	56,709	5,557	(36,650)	(53,462)	(36,629)	
	ENDING FUND BALANCE	341,932	357,175	398,641	404,198	361,991	308,529	271,900	

CITY OF MOUND
***Expenditure Guideline©**

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Current Period: September 2024

			2024	2024	September	Enc	2024	% of YTD
			YTD Budget	YTD Amt	MTD Amt	Current	YTD Balance	Budget
COMMONS DOCKS FUND								
Active	E 281-45210-404	Equip & Vehicle	\$6,125.00	\$0.00	\$0.00	\$0.00	\$6,125.00	0.00%
	Total	COMMONS DOCKS FUND	\$6,125.00	\$0.00	\$0.00	\$0.00	\$6,125.00	0.00%
	Report Total		\$6,125.00	\$0.00	\$0.00	\$0.00	\$6,125.00	0.00%

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Revenue/Expenditure
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Fund 281 COMMONS DOCKS FUND

Expenditure

E 281-45210-440		Other Contractual Services		Budget	\$22,000.00	Total	\$9,846.00	Balance	\$12,154.00	
		Vendor SearchName	Invoice	-----Check-----	Batch Name		Debit		Credit	
2024-05 May		Comments	Refer	PO			Begin		\$0.00	
2024-05 Pay		WASTE MANAGEME	0199-4651-6 076577	5/28/2024	052824CITY		\$16.00		\$0.00	
		ORGANIC YARD WASTE DISPOS	6632							
		Total 2024-05 May					\$16.00		\$0.00	
							Ending		\$16.00	
		Vendor SearchName	Invoice	-----Check-----	Batch Name		Debit		Credit	
2024-07 July		Comments	Refer	PO			Begin		\$16.00	
2024-07 Pay		SPLASH DOCKS, LL	761 076919	7/9/2024	071024CITYMAN		\$9,830.00		\$0.00	
		DOCK PROGRAM-2024 MULIPLE	9084							
		Total 2024-07 July					\$9,830.00		\$0.00	
							Ending		\$9,846.00	
Control Act	281-25300 Unreser	Total	E 281-45210-440	Other Contractual Services			\$9,846.00		\$0.00	
		In Balance	Total Year		\$9,846.00		Ending		\$9,846.00	
Total	Expenditure						\$9,846.00		\$0.00	
		Fund	281					\$9,846.00		\$0.00

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Revenue/Expenditure
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Fund 281 COMMONS DOCKS FUND

Expenditure

E 281-45210-500 Capital Outlay FA		Budget	\$0.00	Total	\$15,194.00	Balance	-\$15,194.00
		Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit
		Comments	Refer	PO		Begin	\$0.00
2024-08 August	2024-08 Pay	STEHLIK, MARK	073124 077076	8/1/2024 080124	CITYMAN	\$8,449.00	\$0.00
		CITY COST SHARE FOR 2024 BRI	9311	0			
	2024-08 Pay	BACHELOR, KEST	081924 077183	8/20/2024 082024	CITYMAN	\$6,745.00	\$0.00
		CITY COST SHARE - 2024 BRIGH	9446				
Total 2024-08 August						\$15,194.00	\$0.00
						Ending	\$15,194.00
Control Act	281-25300 Unreser	Total	E 281-45210-500	Capital Outlay FA		\$15,194.00	\$0.00
		In Balance	Total Year	\$15,194.00		Ending	\$15,194.00
Total Expenditure						\$15,194.00	\$0.00
Fund 281						\$15,194.00	\$0.00

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Revenue/Expenditure
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Fund 281 COMMONS DOCKS FUND

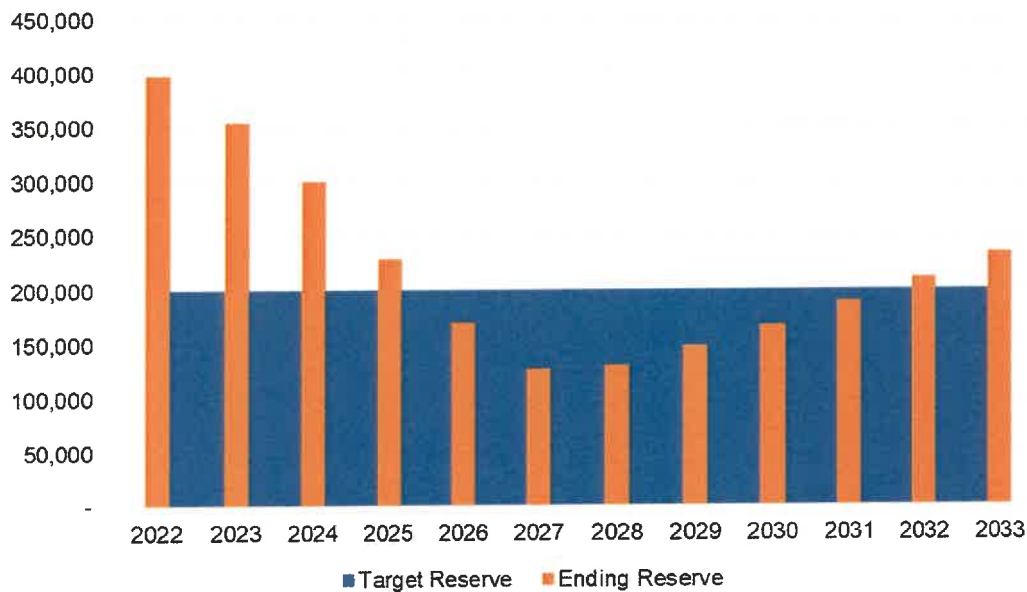
Expenditure

E 281-45210-533 Tree Removal		Budget	\$60,000.00	Total	\$28,550.00	Balance	\$31,450.00
		Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit
		Comments	Refer	PO		Begin	
2024-03 March							\$0.00
2024-03 Pay	DAVEY TREE EXPE	918295659 075985	3/12/2024	031224CITY	\$7,050.00		\$0.00
	REMOVE 5 TAGGED ASH TREES-	5828					
Total 2024-03 March						\$7,050.00	\$0.00
						Ending	\$7,050.00
		Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit
		Comments	Refer	PO		Begin	
2024-07 July							\$7,050.00
2024-07 Pay	DAVEY TREE EXPE	918684601 076951	7/23/2024	072324CITY	\$2,030.00		\$0.00
	REMOVE STORM DAMAGED TRE	9140					
Total 2024-07 July						\$2,030.00	\$0.00
						Ending	\$9,080.00
		Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit
		Comments	Refer	PO		Begin	
2024-08 August							\$9,080.00
2024-08 Pay	DAVEY TREE EXPE	918800992 077227	8/27/2024	082724CITY	\$620.00		\$0.00
	REMOVE 1 BOXELDER TREE 08-0	9562	0				
2024-08 Pay	DAVEY TREE EXPE	918800992 077227	8/27/2024	082724CITY	\$14,980.00		\$0.00
	REMOVE10 EMERALD ASH BORE	9562	0				
2024-08 Pay	DAVEY TREE EXPE	918760604 077227	8/27/2024	082724CITY	\$2,030.00		\$0.00
	CUT UP 2 LARGE FAILED LIMBS	9562	0				
2024-08 Pay	DAVEY TREE EXPE	918760604 077227	8/27/2024	082724CITY	\$1,840.00		\$0.00
	REMOVE 2 -TREES 13" & 14" DIA	9562	0				
Total 2024-08 August						\$19,470.00	\$0.00
						Ending	\$28,550.00
Control Act	281-25300 Unreser	Total	E 281-45210-533	Tree Removal		\$28,550.00	\$0.00
		In Balance	Total Year	\$28,550.00		Ending	\$28,550.00
Total	Expenditure					\$28,550.00	\$0.00
Fund 281						\$28,550.00	\$0.00

In Option #1 below, a higher fee increase is applied gradually to the multiple slips program to achieve the 2nd goal by 2029, increases annual fees at a lower rate for all other programs, maintains the additional boat fee percentage, keeps fees equitable, and meets the target reserve balance by 2032.

Option #1 - Gradual Increase						
Program	City Owned and Maintained Docks	Service	2024 Annual Fee Increase	2025-26 Annual Fee Increase	2027-29 Annual Fee Increase	2030-33 Annual Fee Increase
Multiple Slips	Yes	First Boat	\$ 75	\$ 75	\$ 90	\$ 30
Dock Program	No	First Boat	\$ 50	\$ 50	\$ 50	\$ 30
		Second Boat	\$ 20	\$ 20	\$ 20	\$ 15
		Third Boat	\$ 20	\$ 20	\$ 20	\$ 15
		Fourth Boat	\$ 20	\$ 20	\$ 20	\$ 15
Dreamwood	No	First Boat	\$ 50	\$ 50	\$ 50	\$ 30
		Second Boat	\$ 20	\$ 20	\$ 20	\$ 15
Seton	No	First Boat	\$ 50	\$ 50	\$ 50	\$ 30
Waitlist	N/A		\$ 10	\$ 5	\$ 5	\$ 5
Additional Annual Revenue			\$ 27,585	\$ 26,355	\$ 27,900	\$ 15,135

Dock Fund
Projected Reserve Balances - Option #1



CITY OF MOUND
Revenue Summary City of Mound

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Account Descr	2024 Budget	2024 YTD Amt	September 2024 Amt	2023 YTD Amt
281 COMMONS DOCKS FUND				
R 281-45210-33400 State Grants and Aids	\$0.00	\$8,900.00	\$0.00	\$0.00
	\$0.00	\$8,900.00	\$0.00	\$0.00
34000 Charges for Srvs				
R 281-45210-34725 Dock Permits	\$144,000.00	\$143,405.00	\$0.00	\$131,175.00
R 281-45210-34735 Multiple Slip Permits	\$58,000.00	\$61,180.00	\$0.00	\$49,125.00
R 281-45210-34745 Wait List Fee	\$7,400.00	\$6,780.00	\$0.00	\$4,920.00
34000 Charges for Srvs	\$209,400.00	\$211,365.00	\$0.00	\$185,220.00
Other Revenue				
R 281-45210-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00
R 281-45210-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00
R 281-45210-36240 Refunds and Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00
R 281-45210-39101 Sales of General Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00
Other Revenue	\$0.00	\$0.00	\$0.00	\$0.00
281 COMMONS DOCKS FUND	\$209,400.00	\$220,265.00	\$0.00	\$185,220.00